

Internal Quality Assurance Cell - Annual Report 2018-19

Date of establishment of Institutional IQAC: 11/05/2004

Results of the Previous NAAC Accreditation Cycles:

Cycle 1 B++ - 2.98 - 2005 08-Jan-2004 to 07-Jan-2009

Cycle 2 A - 3.14 - 2010 28-Mar-2010 to 27-Mar-2015

Cycle 3 A - 3.51 - 2015 11-May-2015 to 10-May-2020. Accreditation valid till 2023

Autonomous status in June 2018.

Composition of IQAC:

Principal, Vice Principals, Registrar, Librarian, Coordinator, Joint Coordinator, 8 to 10 senior teachers.

Plan of Action for 2018-19

- Faculty empowerment- capacity building
- Introduction to OBE and Bloom's Taxonomy
- Capacity building activities for Non Teaching and support staff

Activities of IQAC 2019-20:

- 1. Timely submission of AQAR of 2018-19
- 2. Periodic review meetings.
- 3. Academic Audit
- 4. Introduction to OBE
- 5. Familiarising teachers to the Innovative teaching pedagogy and Assessment pattern under Autonomy
- 6. Administrative training program to office staff

IQAC Activities 2018-19

1. NET training workshop for It and CS teachers

Dates and venue: 22, 27, 29 June 2018, CS laboratory, SIEs College of Arts, Science and Commerce.

Resource persons: Prof Harshali Patil & Dr. Girish Tere

Number of participants: 16

The workshop was coordinated with the help of SIES Central Training Department. The 10 hours session was

completed in 3 days

2. Orientation to BLOOM's TAXONOMY in the Teaching Learning Process.

Day & Date: Monday, 30/07/2018.

Time & Venue: 1:30 PM to 4:30 PM; R.No. 1.

Resource Person: Dr. Vivian Amonkar, St, Xavier's College

Organised by: Internal Quality Assurance Cell

Number of Participants: 36

Objective: To orient teachers about Outcome Based Education

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3. Orientation on Exam Procedures under Autonomy and New CAS guidelines.

Day & Date: 11/10/2018

Time & Venue: 10 am to 1 pm, Board room

Resource Person: Dr. Manju Phadke, IQAC Co-Ordinator, Ms. Geeta Paluskar, IQAC Jt-Co-Ordinator, Dr.

Kamala Srinivas, IQAC Jt-Co-Ordinator

Number of Participants: 61

Objective: To familiarise IQAC members & faculty members to new CAS rules & new exam procedure under

Autonomy.

An orientation was organised for IQAC team & faculty members. The Co-ordinator explained the new continuous internal evaluation scheme (CIE). The exam pattern under autonomy was discussed.

4. Innovation Teaching Pedagogy workshop for teachers.

Day & Date: 22/02/2019

Time & Venue: 10:00 am & 12.30 pm; Board room

Resource Person: Dr. Sengupta, founder and convener of HEF, Dr. Peter Cunningham, Professor Emeritus,

Nelson Mandela University, South Africa.

Objective: Introducing teachers to the new trends in teaching pedagogy.

Number of participants: 39

The workshop aimed at introducing teachers to recent trends of innovation in teaching pedagogy in Indian context. The speakers also discussed Best Practices on Innovative teaching in India & other nations.

5. Workshop on Digital Transformation - Paperless Office Administration

Target audience: Office staff

Date and time and venue: 19 th March 2019, 10.30 am to 1.00 pm, board room.

Resource person: Ms. Keyaa Mukherjee-Office Superintendent of Maniben Nanavati Women's College

Number of participants: 15 Non teaching office staff members

Objective: To orient office staff about paperless office and digitization in documentation.

Ms. Keyaa, an expert in digitization of administration process and successful in full filling NAAC requirement was sharing the need, importance and process of transforming the administration process

from manual to automation.

Geeta Paluskar **IQAC** Coordinator



SIES College of Arts, Science & Commerce (Autonomous) Sion (West), Mumbai - 400 022.



Internal Quality Assurance Cell – Annual Report 2019-20

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Cycle 2 A - 3.14 - 2010 28-Mar-2010 to 27-Mar-2015
Cycle 3 A - 3.51 - 2015 11-May-2015 to 10-May-2020. Accreditation valid till 2023
Autonomous status in June 2018.

Composition of IQAC:

Principal, Vice Principals, Registrar, Librarian, Coordinator, Joint Coordinator, 8 to 10 senior teachers.

Plan of Action for 2019-20

- Faculty empowerment-capacity building for data management
- Introduction to OBE and PSO, PO, COs
- Standardising and decentralising feedback mechanism
- Efforts to foster research culture in the Institute
- Enhancing Alumni reach and engagement
- Organizing screening cum evaluation process for the pending Promotions of teachers under
 CAS

Activities of IQAC 2019-20:

- 1. Timely submission of AQAR of 2018-19
- 2. Periodic review meetings.
- 3. Academic Audit
- A. Faculty Empowerment:

The IQAC concentrated on training the faculty members in data management for effective management of information required for NAAC compliance, using Excel, for which various Faculty development programs were organized.

- 1. Interactive session on Teacher orientation and introduction to Revised guidelines of NAAC for the purpose of Institutional assessment and accreditation on 28/08/2019 10.30 AM
- 2. A half day workshop on Basic Spreadsheet Techniques was conducted on 19th and 20th of July 2019 for teachers. It was attended by 31 faculty members.
- 3. A half day workshop, jointly with Centre for Excellence, on Advanced Spreadsheet Techniques was organized for the college teachers on 22nd and 23rd August 2019. The workshop was partially sponsored by UGC. 31 members.
- 4. A One day workshop on Academic Data Management for IQAC team members and faculty members was organised on 4th December 2019.40 faculty members attended it. Dr. Bhalchandra D Bhole, Head, Department of Microbiology, Abasaheb Garware College the resource person for the event.
- 5. A half day workshop for teachers "Healthy Bonding and Happy formones" on 26th February 2020.

 46 teachers attended it.

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B. Student centric Activities:

- 1. Online Student Satisfaction survey was conducted. Students were given a chance to opine on curricular and co-curricular aspects, examinations, infrastructure and learning resources. Action taken. Canteen health and hygiene and food quality communicated. And we could see the difference. Not yet captured it. Infrastructural up gradation was taken up in phased out up gradation.
- 2. Feedback of stakeholders was conducted Parents, Students, Teachers, Alumni Curriculum.
- 3. An orientation for first year students was organized, in the month of June 2019.
- 4. Seminar on Data Sciences-Careers and Paths ahead was organized jointly with the Mathematics Department and Greyatom Institute, on 23rd December 2019, on the eve of National Mathematics day.
- 5. A Student's Symposium was organized on the 'Essence of Democracy' along with Value Lab, on 31st January 2020.

IQAC activity Plans for Next year:

- E-Content development workshop for teachers.
- Quality assurance related workshop by IQAC for autonomous colleges.
- Outcome based education

Feedback mechanism

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Internal Quality Assurance Cell – Annual Report 2020-21

Date of establishment of Institutional IOAC: 11/05/2004

Results of the Previous NAAC Accreditation Cycles:

Cycle 1 B++	- 2.98 - 2005 08-Jan-2004 to 07-Jan-2009
Cycle 2 A	- 3.14 - 2010 28-Mar-2010 to 27-Mar-2015
Cycle 3 A	- 3.51 - 2015 11-May-2015 to 10-May-2020. Accreditation valid till 2023
Autonomous	status in June 2018.

Composition of IQAC:

Principal, Vice Principals, Registrar, Librarian, Coordinator, Joint Coordinator, 8 to 10 senior teachers including Nirmitee Kendra convenor and Placement Officer.

Plan of Action for 2020-21

- Capacity building online workshops for Teachers in E-Content Development and online TLE
- Introduction to OBE and PSO, PO, COs
- Standardising and decentralising feedback mechanism
- Efforts to foster research culture in the Institute
- Enhancing Alumni reach and engagement
- Organizing screening cum evaluation process for the pending Promotions of teachers under CAS

Functioning of IQAC in online mode:

7 criteria wise teams were created, one for each of the seven criteria of NAAC. Folders were created on google drive to manage institutional data. Online meetings of the teams were held regularly to manage IQAC work. The work was distributed and all members of the team participated actively to fulfil their duties. Collaborative Google sheets and docs were used in order to manage data.

Significant Contribution of IQAC 2020-21

- The Annual Quality Assurance Report was submitted in due course of time.
- 5 meetings of IQAC and more than 20 meetings of subcommittees were conducted for smooth functioning of IQAC.
- Collection of data of various college activities was managed online. Effective use of Google and Microsoft Drive, Google sheets and Teams meetings for interaction helped in timely completion of work.
- During the preceding year, IQAC had focused on faculty empowerment activities like Training in MS Excel, Workshop on Effective Data Management, Outcome Based Education. During 2020-21, the focus was on Online education, e-content development and Promotion of Research. IQAC initiatives in this regard during 2020-21 are as follows.

A. Faculty empowerment activities

- 1. A capacity building workshop for teachers: "Create E-content, Engage Learners and Interact Virtually CEI" was conducted from 7th to 15th July 2020 by Internal resources of SIES. 115 teacher participants. Prior to this workshop, an online survey of students and teachers was conducted to access readiness for online education. Based upon the inputs received from the analysis of the survey, this online one-week capacity building workshop was designed by IQAC. All the resource persons were from SIES.
- 2. "Understanding CO, PO, PSO- A webinar on Outcome Based Education" on 19th August 2020 by Dr. Lalitha B., jointly with the Central Training Department. Attended by 152 faculty members across SIES.
- 3. Together we can: Engaging the power of Synergy, 8th March 2021, Women's Day webinar. Jointly with CTD, 39 teachers attended.

4. A National Webinar on Introduction To MOOC and Swayam by Prof Mandar Bhanushe, in ____ collaboration with BMS department. 159 participants from the National Medical States and Swayam by Prof Mandar Bhanushe, in ____ collaboration with BMS department. 159 participants from the National Medical Swayam by Prof Mandar Bhanushe, in ____ collaboration with BMS department.

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- 5. A National webinar entitled "Fostering Research Culture in Higher Educational Institutes-FRC" was conducted on 17th April 2021 from 10.30 am to 5.30 pm. 7 eminent speakers from across the nation, 148 participants across the nation.
- 6. A multidisciplinary workshop on Research Management Tools (RMT) by Dr. Sachin Kumar Sharma on 7th June 2021. --- Teachers and Research Students attended.

B. Institutional Activities

- 1. Prepared the OBE guidelines for the Institution. Conducted meetings and brainstorming sessions to crystalize Institutional POs and program wise PSOs. Faculty members were guided to form COs and an affinity table of COs, POs and PSOs.
- 2.IQAC assisted in the Screening cum evaluation process for the pending Promotions of 17 teachers under CAS. Screening was completed on 17th and 18th February 2021
- 3. Participated in the initial setup of ERP JUNO by collecting and verifying data of all the courses and programs.
- 4. Feedback on curriculum by the students was collected, anlyzed and outcomes were shared with IQAC by all the departments. The feedback of other stakeholders-Teachers, Parents, Alumni and Employers of the interns was collected and analyzed by IQAC. Also the SSS- Student Satisfaction Survey was conducted to gauge the satisfaction index of students. All the responses were analyzed and results were submitted to the Head of the Institution for further action.
- C. Outreach Activities and Activities for the Non-Teaching staff
- 1. Managing your finance in COVID times: National Webinar by FINMARK Pvt. Ltd.
 Outreach Program on 2nd July 2020. Number of Participants: 296, (Students, Teachers, Community)
 2. A Three Day Workshop on 'An Introduction to Heartfulness Practices', jointly with the Philosophy Department. 6th to 8th July 2020. Participants(21). (Students, Teachers, NT staff)

Suggestions for 2021-22

- 1. POs and COs should be defined for all Programs, all papers and uploaded on the website
- 2. Department wise mentoring needs to be structured and strengthened
- 3. Department wise teaching plans need to be maintained
- 4. Media Room required for E content development.
- 5. Website needs to be modified as per NAAC requirements.
- 6. Podcasts for Visually Challenged students may be considered
- 7. Excel training sessions for Administrative and Support staff
- 8. There should be a live orientation session by Library and Counsellor for all students, during online mode of teaching.
- 9. Teacher Orientation to NEP
- 10. Research promotion Policy and ICT utilisation policy should be formalised.

Geeta Paluskar IQAC Coordinator MUMBAI 400 022

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Annexure: IQAC (INTERNAL QUALITY ASSURANCE CELL)2020-21



Sr.	Name	Designation
No.		
1.	Dr. Uma Maheshwari Shankar(Principal)	Chairperson
2.	Ms. Geeta Paluskar (Associate Professor, Mathematics Dept.)	Coordinator
3.	Dr. Kamala Srinivas (Assistant Professor, Philosophy Dept)	Joint Coordinator
4.	Mr. Vinod Menon (Vice Principal)	Administrative Officer
5.	Dr. Rashmi Bhure (Vice Principal)	Administrative Officer
6.	Dr. Satish Sarfare (Vice Principal)	Administrative Officer
7.	Mr. Raghavendra L. (Registrar)	Administrative Officer
8.	Dr. Antonnete Lobo (Librarian)	Administrative Officer
9.	Dr. George Abraham (Associate Professor, Chemistry Dept.)	UG, PG Teacher
10.	Ms. Pallavi Rege (Associate Professor, Statistics Dept.)	UG Teacher
11.	Dr. Vanita Banjan (Associate Professor, Politics Dept)	UG Teacher
12.	Ms. Nitya Mahajan (Associate Professor, Commerce Dept)	UG Teacher
13.	Dr. Tara Menon (Assistant Professor, Biotech Dept)	UG, PG Teacher
14.	Dr. Lakshmi Muthukumar (Associate Professor, English Dept.)	UG, PG teacher
15.	Dr. Deepali Kothekar (Assistant Professor, BioChemistry	UG, PGTeacher
	Dept.)	
16.	Dr. Neeraja Tutakane (Assistant Professor, Botany Dept)	UG, PG teacher
17.	Dr. Rupali Vaity (Assistant Professor, Zoology Dept.)	
18.	Dr. Pramod Ghogare (Assistant Professor, Microbiology Dept.)	
19.	Mr. K. A.Viswanathan (President, SIES PSA)	Alumni Member
20.	Dr. Nina RoyChoudhari.	Representative, Local
	(Principal, SIES College of Commerce and Economics, Sion E)	Society
21.	Dr. Venkataramani	Management
		Representative
22.	CA. Sekar Natarajan	Industrialist
23.	Mr. Nehal Shaikh.	Student Representative
	(TY BMS Student-Student Representative)	

IQAC (INTERNAL QUALITY ASSURANCE CELL) 2020-21 Data Subcommittee

Sr. No.	Name	Designation
1.	Ms. Maya M. (Assistant Professor, CS Dept.) (DVV incharge)	UG, PG Teacher
2.	Ms. Sudha B. (Assistant Professor, IT Dept.) (DVV incharge)	UG, PG Teacher
3.	Ms. Shama Todurkar (Assistant Professor, Psychology Dept.)	UG Teacher
4.	Dr. Shruti Pandey (Assistant Professor, Economics Dept.)	UG Teacher
5.	Dr. Subi Yousuf (Assistant Professor, Biotechnology Dept.)	UG, PG Teacher
6.	Dr. Pallavi Roy Tiwari (Assistant Professor, Chemistry Dept.)	UG, PG Teacher
7.	Mr. Avin Shah (Assistant Professor, Chemistry Dept)	UG Teacher
8.	Mr. Swapnil Jawkar (Assistant Professor ,Physics Dept)	UG Teacher
9.	Mr. Anoop Varghese (Assistant Professor, Mathematics Dept)	UG Teacher
10.	Dr. Vishal Dev Ashok (Assistant Professor ,Physics Dept)	UG Teacher
11.	Ms. Ruchita Kamorkar (Assistant Professor, BMM Dept.)	UG teacher
12.	Mr. Saravanan Nadar (Assistant Professor, BMS Dept.)	UG Teacher
13.	Mr. Sampath S. (Assistant Professor, Economics Dept.)	UG teacher

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Cycle 3 A - 3.51 - 2015 11-May-2015 to 10-May-2020. Accreditation valid fill 2023

Confered Autonomous status in June 2018.

Composition of IQAC:

Principal, Vice Principals, Registrar, Librarian, Coordinator, Joint Coordinator, 8 to 10 senior teachers including Nirmitee Kendra convenor and Placement Officer.

Plan of Action for 2021-22

- Well defined POs and COs for all Programs and courses
- Teacher Orientation to Outcome Based Education
- Teacher Orientation to Effective Documentation
- Structured mentoring scheme
- Promotions of eligible teachers under CAS
- IPR awareness activities

Functioning of IQAC in online mode:

During the academic year 2021-22, the mode of activities was online.

Criterion wise 7 teams were created. Folders were created on google drive to manage institutional data. Online meetings of the teams were held regularly to manage IQAC work. The work was distributed and all members of the team participated actively to fulfil their duties. Collaborative Google sheets and does were used in order to manage data.

Online webinars were conducted to sensitize teachers about Documentation, Mentoring, OBE.

Significant Contribution of IQAC 2021-22

- The Annual Quality Assurance Report was submitted in due course of time.
- 4 meetings of IQAC and periodical meetings of subcommittees were conducted for smooth functioning of IQAC.
- Collection of data of various college activities was managed online. Effective use of Google and Microsoft Drive, Google sheets and Teams meetings for interaction helped in timely completion of work.
- IQAC initiatives in this regard during 2020-21 are as follows.

A. Faculty empowerment activities

1. Awareness Program on Documentation Management

An online webinar organized jointly by Internal Quality Assurance Cell of SIES College of Arts, Science and Commerce (Autonomous)-Sion (W) and SIES Central Training Department On Tuesday, 5th May, 2022 Time: 3.00 pm to 4.30 pm.

Objective of the webinar:

To orient teaching and office staff about the documentation requirement for the purpose of NAAC accreditation

Resource Person:

Dr. Shobana Vasudevan, Principal, R.A. Podar College, Mumbai

Participants:

43 members including Heads of Institutions, Vice Principal, Registrar, IQAC coordinators, Senior Faculty members and senior office staff members.

2. A half day workshop on "The Role of IQAC and the teachers in the documentation for NAAC" was organised on 13 August 2021.

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IQAC Report 2021-22



Objectives of the workshop:

To understand Documentation required for NAAC accreditation process. Role of IQAC and the teachers in the NAAC documentation process.

Resource Persons:

1. Dr. Parvathi Venkatesh, Principal, Don Bosco College, Kurla.

2. Prof. K. Venkataramani, Joint Secretary, SIES Management, Matunga.

Participants: 54 teachers from Degree college attended the workshop.

B. Institutional Activities

I.A Two day online workshop on Outcome Based Education, "Setting Effective Question Papers using Bloom's Taxonomy", was organized by IQAC, jointly with the department of Mathematics on 20 and 21 September 2021.

The objective: To orient the teachers about the Role of Bloom's Taxonomy in Evaluation. According to NEP, OBE is an important aspect of teaching learning and evaluation methodology. SIES focuses on student centric TLE methods. The core idea of teaching is to stimulate students' thought processes and to achieve this objective, different types of questions are required to stimulate different levels of thinking.

The Resource Person: Dr.Nandita Mangalore, IQAC coordinator, St.Xavier's College, Mumbai. Participants: 90 teachers from Degree college attended the workshop.

2. IQAC, jointly with the CAS committee, organised a webinar on "Understanding the CAS rules under 7th pay regulations" on 8 January 2022, 4 pm.

Objective: to equip faculty members with the knowledge of CAS rules under 7th pay regulations of Maharashtra state and Mumbai University.

Resource Person: Dr. Sanjay Jagtap. Joint Director HE, Panvel, Konkan region

Methodology: The resource person explained regulations and rules regarding Career Advancement Scheme implemented from 2018-19. The session was interactive. Participants asked doubts regarding their promotion prospects, which were satisfactorily answered.

Outcome: The participant teachers gained clarity on the application process, eligibility criteria for CAS and necessary documentation.

3. IQAC assisted in the Screening cum evaluation process for the pending Promotions of 17 teachers under CAS. Screening was completed on 17th and 18th February 2021

4. IPR Awareness webinar

Two hours online webinar was organized jointly by Internal Quality Assurance Cell of SIES College of Arts, Science and Commerce (Autonomous)-Sion (W) and SIES Central Training Department, and NIPAM on Tuesday, 10thMay, 2022 Time: 11.00 am to 12.30 pm.

To commemorate the 75th anniversary of India's Independence, under the banner of Azadi Ka Amrit Mahotsav, the government of India has taken the initiative of National Intellectual Property Awareness Mission (NIPAM). As a part of this initiative, awareness and training is imparted to million students on Intellectual Property Rights (IPRS) during the period from 15 August 2021 to 15 August 2022. This webinar is also organized under this initiative.

Objectives of the webinar:

To orient students, teachers and researchers about the Intellectual Property Right

Ms. Parvathy S., Assistant Controller of patents and designs, Department of Promotion of Industry and Internal Trade, Ministry of Commerce and Industry, Government of India.

Participants:

115 researchers, faculty members and students from Degree college attended the webinar.

5. Mentoring webinar was conducted on 20.01.2022, 3.00pm to 4.00 pm Mode: Online- MS Teams Resource Person: Dr. Vidhya Satish, Director, SIES ICE. Participants: All the teacher- Mentors

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6. Feedback on curriculum by the students was collected, analyzed and outcomes were shared with IQAC by all the departments. The feedback of other stakeholders-Teachers, Parents, Alumni and Employers of the interns was collected and analyzed by IQAC. Also the SSS- Student Satisfaction

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Survey was conducted to gauge the satisfaction index of students. All the responses were analyzed and results were submitted to the Head of the Institution for further action.

C.Activities for the Non-Teaching staff

1. A Self Enrichment Workshop for Support Staff "Apki Khushi Apke Hath me", 9.06.2021 was organised, in association with CTD.

Objective: Self realisation and Self improvement.

Resource persons: Dr. Thangam Ghule and Dr. Jayashri Giri

Participants: 104 Support staff members from all across the SIES institutes.

Outcomes of IQAC activities:

- 1. Program Outcomes were defined for all programs aligned with Institutional Vision, Mission, Learning Objectives and Graduate Attributes.
- 2. Course Outcomes were defined for all Courses of First year of all programs.
- 3. Teachers used principles of Bloom's Taxonomy while setting papers.
- 4. The Formal Mentor Mentee Program was implemented successfully by the Mentoring Committee.

Suggestions for 2022-23

- 1. COs should be defined for SY papers of all Programs.
- 2. Curriculum revision, Outcome Based Education to be implemented at Second year level.
- 3. Screening cum evaluation process under CAS for teachers due for promotion
- 4. Teacher capacity building through workshops and seminars
- 5. NEP awareness and preparedness programs to be organised for the teachers
- 6. Environment, Energy and Green audits to be conducted
- 7. Gender audit to be conducted

Geeta Paluskar
IQAC Coordinator

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Principle

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Composition of IQAC:

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Plan of Action for 2022-23

- COs should be defined for SY papers of all Programs.
- Curriculum revision, Outcome Based Education to be implemented at Second year level.
- Screening cum evaluation process under CAS for teachers due for promotion
- Teacher capacity building through workshops and seminars
- NEP awareness and preparedness programs to be organised for the teachers
- Environment, Energy and Green audits to be conducted
- Gender audit to be conducted

Significant Contribution of IQAC 2022-23

- Preparation for NAAC assessment and accreditation Process
- 2 meetings of IQAC and periodical meetings of subcommittees were conducted for smooth functioning of IQAC.
- Collection of data of various college activities was managed online. Effective use of Google and Microsoft Drive, Google sheets and Teams meetings for interaction helped in timely completion of work.
- IQAC initiatives in this regard during 2022-23 are as follows.

A. Faculty empowerment activities

- 1) IQAC organized a workshop named "Understanding Qualitative and Quantitative Metrics in NAAC Accreditation." for teachers and office staff on 21-12-2022 in the boardroom. The resource persons were Dr. Smita Shukla, Director at Alkesh Dinesh Mody Institute for Financial and Management Studies and IQAC Coordinator of University of Mumbai; and Shri. K. Venkataramani, honorary Secretary of SIES.
- 2) A guest Lecture "Power of Pause:" by Mr. Sudhir Gogate, Director, Hitachi Astemo, Pune and ResourcePerson at Initiatives of Change, Asia Plateau, Panchgani, was organized by IQAC for the teachers on 3rd December 2022 at 11.30 am in the boardroom. He narrated to us the concept of Power of Pause that he discovered through his own life experiences. He highlighted the importance of taking a pause while in a dilemma and in decision making.
- 3) IQAC jointly with the Department of Psychology, organized RUSA-funded 10-hours online workshop on 'Leadership Skills for Change Management' for the Heads of the Departments and IQAC Criteria heads from 21st July 2022 to 10th August, 2022. Resource persons were Industrial Psychologists from SwastiVishwa Institute for Behavioral and Social Sciences, Pune. The workshop consisted of many engaging mindful exercises, group activities and role plays. Participants learnt to use techniques like checklists, Urgent-Important Matrix, RASIC model to reduce stress, develop helpful conflict management styles

B. Institutional Activitiesent work-processes. 29 staff members benefited.

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1. Faculty NEP Orientation Implementation of National Education Policy 2020: Objectives, Recommendations and Implementation

Resource Person: Dr. B.N. Jagtap, IIT Mumbai, 25.06.2022 at 11.00 AM, BoardRoom. Attendees: Principal, Vice Principals, Heads of the departments, Senior teachers, Registrar and Heads of the Sister Institutions. Number of Attendees: 45 Objectives of the workshop:

To orient teachers about New Education Policy 2020, the recommendations, its impact on higher education and Implementation.

2. Faculty Orientation to **NEP Vision to Action:** Guest Lecture by Dr. R. D. Kulkarni was organised on 13.01.23 at 11.00 AM in BoardRoom.

Objectives of the workshop: To orient teachers about New Education Policy 2020, its impact on higher education and role of teachers in the implementation.

Resource Person: Dr. R. D. Kulkarni, former Pro Vice Chancellor of Mumbai University, and the Convener of the NEP Committee-Maharashtra Govt.

Participants: 61 teachers from Degree college attended the workshop. (Internal workshop)

3. Green Audit - Role of Youth and Academic Institutes"

Theme: Energy consumption and lifestyle for environment, Wednesday, 17 May 2023,11.00 a.m to 12.00 Objectives: To create awareness about Green practices, environmental consciousness, and Green Audit among students. To identify, and analyse environmental issues in an academic institute, to focus on implementing Environmental Management at various departments in an academic institute, and how to continuously assess and evaluate green practices followed in an academic institute.

Attended Participants number: 68

Outcomes of IQAC activities:

- 1. Course Outcomes were defined for all Courses of Second year of all programs. Teachers used principles of Bloom's Taxonomy while setting papers.
- 2. Environment, Green and Energy Audits were conducted for the year 2022-23 with the help of SIES Indian Institute of Environment Management (IIEM).
- 3. Gender Audit was conducted for the data collected in the year 2021-22 and 2022-23 with the help of Akshara Centre, NGO Mumbai.
- 4. Teachers were oriented about New Education Policy. New syllabi based upon NEP guidelines were prepared for all the programs to be implemented from the subsequent academic year.
- 5. The process of Promotion of 13 eligible faculty members under CAS was completed successfully.
- 6. Preparation for IIQA and SSR documentation.

Suggestions for 2023-24

- OBE to be implemented for Third year courses of all programs and all courses of PG
 programs
- 2. NEP to be implemented
- 3. State level seminar on Evaluations reforms under NEP
- 4. Capacity building program for Non teaching staff
- 5. Gender sensitization activity
- 6. Research Methodology workshop.
- 7. Application for NAAC Accreditation and Assessment

Geeta Paluskar IQAC Coordinator



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Sion (West), Mumbai - 400 022.

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